

Important Information:

Volunteer Application Form Notes

The following notes must be read before completing the volunteer application form.

1. All of the information given in your application will be treated in the strictest confidence by Switchboard. Only those members of Switchboard involved in the selection process will have access to your application form.
2. **If you cannot commit to ALL training dates shown in the Schedule please do NOT submit an application at this stage. Ask yourself too, can you do a years volunteering?**
3. The object of the application form is to get basic information from applicants. Academic ability or qualifications are not the most important factors in considering whether people are suitable for working on the Switchboard and we do not consider them. Genuineness and honesty are very important.
4. The purpose of the application form is simply to assist us find out a little about you prior to the selection evening. It is also designed to help you identify your reasons in wanting to join Switchboard.
5. If you cannot answer some of the questions, for whatever reason, again this is not a problem. The application form is only part of the selection process and we do not make decisions on potential volunteers solely based on the application form.
6. We have not left much space for you to complete answers, this is deliberate, we are not looking for long essays but your brief thoughts.
7. If you have any difficulties or questions about the application form please do not hesitate to contact a member of Switchboard to chat about it.

Our Postal address: SGLS, PO BOX 38, GLASGOW, G2 2QF

To discuss anything please call the:

**Helpline Telephone Number: 0141 847-0447
from 7 till 10 pm each evening**